Present at the meeting were Eric Armstrong (EA), Deena Burke (DB), Kate Burke (KB), Rocco Dal Vera (RDV), Craig Ferre (CF), Marlene Johnson (MJ), Dorothy Runk Mennen (DRM), Mandy Rees (MR), Janet Rodgers (JR), Karen Ryker (KR), Anne Scriringer (AS), Phil Thompson (PT), Kate Ufena (KU), and Lisa Wilson (LW). [The following is an abbreviated version of the minutes; a complete copy may be obtained by contacting Phil Thompson (see page 12)]

Saturday, November 18, 9:00 A.M.; Meeting called to order by President KB.

KU MOVED THE APPROVAL OF THE MINUTES OF THE AUGUST 5, 2000 MEETING. DB SECONDED. THE MOTION PASSED UNANIMOUSLY.

LW made a preliminary report on the budget.

LW raised the question of reimbursement of conference fees for those who work the conference. Discussion ranged over past practice as well as the particular case of the 2000 Conference. This made it clear that some flexibility was required. Consequently JR MADE THE FOLLOWING MOTION: VASTA SHALL WAIVE THE CONFERENCE FEE FOR THE DIRECTOR OF ANNUAL CONFERENCES AND THE FEES OF ASSOCIATE PLANNERS AT HER/HIS DISCRETION.

DRM OFFERED THE AMENDMENT THAT THIS LANGUAGE BE INCLUDED IN THE MANUAL OF OPERATIONS UNDER THE DESCRIPTION OF DUTIES OF THE DIRECTOR OF ANNUAL CONFERENCES. DB SECONDED. THE MOTION PASSED UNANIMOUSLY.

LW, returning to her report on the budget, informed us that our current income could place us in the position of being required to file a tax return. The formula for making such a decision is that organizations with an income over 25K must take an average of their last three years income. If that average exceeds 25K the organization must file. The budget was readdress later in the meeting.

RDV presented the idea of hiring a grant writer.

JR MOVED THAT THE BOARD SUPPORT THE PRESIDENT IN INVESTIGATING THE HIRING OF A GRANT WRITING CONSULTANT. DB SECONDED. THE MOTION PASSED UNANIMOUSLY.

KU THEN MOVED THE ADDITION OF A LINE ITEM OF $1000 TO PAY FOR AN INITIAL CONSULTATION ON THE MATTER. DB SECONDED. THE MOTION PASSED WITH 7 IN FAVOR, 1 OPPOSED.

RDV gave his report on the Voice & Speech Review. He informed us that the costs of the journal are ongoing and continue to exceed income. RDV turned our attention to the consideration of the distribution arrangement with Applause Books. The board supports RDV continuing negotiations, trusting him to strike the best possible deal while keeping a careful eye on our expenditures.

EA gave his Conference Planner’s Report. He confirmed that Roosevelt University would host the conference and that the dates of the conference are August 5, 6, 7 & 8. The Board Meeting will be held on Sunday Aug 5. EA had contacted potential presenters previously suggested by the board and reported here on their responses. There was a general agreement that the presenters should be JAN GIST, ROGER GROSS, and CATHERINE FITZMAURICE.

JR reported that she continues her progress on the VASTA Exercise Book. Under her arrangement with the publisher VASTA will receive one third of the profits for 10 years.

MR presented the new Membership Categories as amended:
1. Individual Membership.
2. Student Membership.
3. Honorary Membership.
4. Organizational Membership.

Here we returned to the cost of mailing journals around the world. The idea of a shipping and handling fee came up for discussion and soon resulted in the following motion:

DB PROPOSED CHARGING A NON-OPTIONAL SHIPPING FEE OF $6 FOR SHIPPING AND HANDLING OF MEMBERSHIP PAYMENT, EFFECTIVE JANUARY 2001. JR SECONDED THE MOTION. THE MOTION PASSED WITH A VOTE OF 7 IN FAVOR, 1 ABSTENTION.

Discussion of a means of informing the membership of this change led to a redistribution of duties from the Secretary to the Membership Chair. Some of those duties were slightly redefined at the same time. JR summarized the discussion in the following mandates for the Membership Chair.

1) Develop a membership renewal form with a reply envelope which will replace the customary reminder card.
2) Update the Membership Brochure
3) Send out monthly messages on Vastavox listing members whose membership is about to expire.
4) Send email directly to those members reminding them to send a check to LW.

CF made his report on the Newsletter. CF reported that we will need an Associate Editor. He welcomes suggestions. CF asked for a decision on the question of whether we publish 2 or 3 Newsletters per year. Much discussion ensued.

JR MOVED THAT THE NEWSLETTER BE PUBLISHED TWICE YEARLY, IN NOVEMBER AND MARCH, EFFECTIVE JANUARY 2002.

DB reported on the Mentoring Program.

AS presented her report on ATHE’s 2001 Conference. We looked at 6 proposals and approved of them all.

KR reported on her work on the Promotion and Tenure Document. The current revision was handed out but KR feels that more work needs to be done.

PT gave a short report on the directory.

JR called our attention to the fact that MR’s term is ending and we will need to replace her. Suggestions were made for members of the nominating committee as well as for possible candidates.

EA put out a call for an assistant in his duties as Director of Technology/Internet Services.

LW made a second Budget Report based on changes arising during the session.

JR pointed to the largest expense: 4K for the November board meeting. We agreed that the board would meet on August 5, before the VASTA Conference and then stay the night of August 8 to have a wrap up session at the end of the conference. The purpose of this expanded summer meeting is to shift some focus off of the expensive November meeting so that we might better handle our issues cheaply (with fewer people in attendance). Discussion turned quickly to the issue of releasing our membership database in electronic form.

JR MOVED THAT VASTA REFUSE TO RELEASE THE ELECTRONIC...
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WEST CENTRAL (MN, IA, ND, SD, NE, KS)
Vacant
Christine Morris assumes duties as the new Associate Editor of the Newsletter beginning with the Fall 2001 issue. Contact her if you are interested in serving as Regional Editor for either the West Central or South East regions. Regional Editors should send their news to Christine for the Fall issue of the Newsletter.